

City of Greenleaf

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PLANNING & ZONING COMMISSION MEETING MINUTES

Regular Session 6:30p 19 November 2025 at Greenleaf City Hall*

Agenda:

- 1 Meeting called to order
- 2 Pledge of Allegiance
- 3 Roll
- 4 Consideration of adjustments to meeting agenda [Action Item]

- 5 OLD BUSINESS:
- 5.1 Any other Old Business

- 6 NEW BUSINESS:
- 6.1 Workshop session for discussion with Staff regarding a P&Z work plan for FY-2026 which may include efforts for recommendation to the City Council for the comprehensive plan, future land use planning map, or zoning legislation
- 6.5 Any other New Business

- 7 ADJOURNMENT
- 7.1 Recess to allow the clerk to finish draft minutes for this meeting, if needed
- 7.2 Consideration of minutes for this meeting [ACTION ITEM]
- 7.3 Adjournment [ACTION ITEM]

1 Meeting called to order

Vice-Chair Jim Haley called the meeting to order at approximately 6:44 p.m.

2 Pledge of Allegiance

Jim Haley led those in attendance in the Pledge of Allegiance.

3 Roll Call

- ☐ Seat 1: Alisha Dittman
☒ Seat 2: Steve Pemberton
☒ Seat 3: Sharmaine Hamilton

- ☐ Seat 4: Dave Cardenuto
☒ Seat 5: Jim Haley

Also Present:

☐ Impact Area Representative
☐ City Attorney
☒ City Clerk

☐ City Engineer
☐ Public Services Director
☐ Deputy Clerk

The meeting was available via computer, tablet or smartphone at:
<https://meet.goto.com/337659293>, or by phone: Access Code: 337-659-293,
United States: +1 (646) 749-3122

4 Consideration of adjustments to meeting agenda [Action Item]

There were none.

5 OLD BUSINESS:

5.1 Any other Old Business

There was none.

6 NEW BUSINESS:

6.1 Workshop session for discussion with Staff regarding a P&Z work plan for FY-2026 which may include efforts for recommendation to the City Council for the comprehensive plan, future land use planning map, or zoning legislation

Discussion followed. By consensus the P&Z decided to work through a comprehensive plan update, followed by the future land use planning map, followed by review of zoning code (title 9).

The Clerk was directed to poll the P&Z for quorum availability on 17 December 2025.

6.5 Any other New Business

There was none.

7 ADJOURNMENT

7.1 Recess to allow the clerk to finish draft minutes for this meeting, if needed

No recess was taken.

7.2 Consideration of minutes for this meeting [ACTION ITEM]

Sharmaine Hamilton moved to approve the minutes. Steve Pemberton seconded. The motion received unanimous approval.

7.3 Adjournment [ACTION ITEM]

The meeting adjourned at approximately 7:03 p.m.

Respectfully submitted,

Lee C. Belt
City Clerk
City of Greenleaf

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Materials are available in Spanish upon request.
Los materiales están disponibles en español a pedido.