

City of Greenleaf

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PLANNING & ZONING COMMISSION MEETING MINUTES Special Session 6:30p Wednesday 20 March 2024 at Greenleaf City Hall

This meeting was available via computer, tablet or smartphone at:
<https://meet.goto.com/337659293> or by phone: Access Code: 337-659-293, United States: +1 (646) 749-3122

Agenda:

- 1 Meeting called to order
- 2 Pledge of Allegiance
- 3 Roll Call
- 4 Consideration of adjustments to meeting agenda [Action Item]
- 5 OLD BUSINESS:
 - 5.1 Any other Old Business
- 6 NEW BUSINESS:
 - 6.1 Discussion and training regarding Manufacture Home Communities, City Code, and Resident Owned Communities
 - 6.2 Report regarding community education series on land use process
 - 6.3 AIC P&Z Series Video Training
 - 6.4 Any other New Business
- 7 ADJOURNMENT
 - 7.1 Recess to allow the clerk to finish draft minutes for this meeting, if needed
 - 7.2 Consideration of minutes for this meeting [ACTION ITEM]
 - 7.3 Adjournment [ACTION ITEM]

1 Meeting called to order

Dave Cardenuto called the meeting to order at approximately 6:32p.

2 Pledge of Allegiance

Dave Cardenuto led those in attendance in the Pledge of Allegiance.

3 Roll Call

The clerk was asked to take roll call, with the following results:

Seat 1: Alisha Dittman

Seat 2: Steve Pemberton

Seat 3: Sharmaine Hamilton

Seat 4: Dave Cardenuto

Seat 5: Jim Haley

Also Present:

Impact Area Representative

City Attorney

City Clerk

City Engineer

Public Services Director

Deputy Clerk

4 Consideration of adjustments to meeting agenda [Action Item]

None were made.

5 OLD BUSINESS:

5.1 Any other Old Business

There was none.

6 NEW BUSINESS:

6.1 Discussion and training regarding Manufacture Home Communities, City Code, and Resident Owned Communities

Please see memo for detail. Discussion followed. Interest was expressed in reviewing city code for manufactured home communities and potential adjustment for criteria for manufactured home community approval, residential owned communities, and on-site management. Discussion also included sale of lots rather than lot rental.

6.2 Report regarding community education series on land use process

Please see memo for detail. The report was reviewed with no concern expressed regarding direction.

6.3 AIC P&Z Series Video Training

The P&Z watched “Authority for Planning” and “Roles and Responsibilities”

6.4 Any other New Business

There was none.

7 ADJOURNMENT

7.1 Recess to allow the clerk to finish draft minutes for this meeting, if needed

No recess was taken.

7.2 Consideration of minutes for this meeting [ACTION ITEM]

Jim Haley moved to accept the minutes. Sharmaine Hamilton seconded. The motion received unanimous approval.

7.3 Adjournment [ACTION ITEM]

Steve Pemberton moved to adjourn. Alisha Dittman seconded. The motion received unanimous approval and the meeting adjourned at approximately 7:57p.

Respectfully submitted,

Lee C. Belt
City Clerk
City of Greenleaf

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Materials are available in Spanish upon request.
Los materiales están disponibles en español a pedido.